

**Town of Raymond
Board of Selectmen Meeting Minutes
May 16, 2000**

ATTENDANCE: Tim Pomerleau, Chairman; Ada Brown; Betty McDermott; Mark Acker; Kevin Woodbrey, GIS Coordinator; Mike Kozan and Dave McNally from Pine Tree Waste; and Nathan Poore, Town Manager.

1. Call to order. Tim Pomerleau opened the meeting at 7:00 pm at the Town Office.
2. Consideration of previous meeting minutes.

a. May 2, 2000

MOTION: Ada Brown motioned to approve the Minutes as written. Seconded by Betty McDermott.

DISCUSSION: Mrs. McDermott suggested corrections in number 6 change "of" to "to" and in number 7 changing "in that" to "because" and "for" to "to".

AMENDMENT: Ada Brown amended her motion to reflect the corrections. Seconded by Betty McDermott.

VOTE: Unanimous.

VOTE ON MOTION: Unanimous.

b. May 8, 2000

TABLED until there will be a quorum of those present at that meeting.

3. Consideration of appointments:

Land and Water Conservation Fund (Raymond Beach Project) Committee

MOTION: Betty McDermott motioned to have the Selectmen and the Town Manager form as a committee and review the grant application. Seconded by Ada Brown.

VOTE: Unanimous.

Fire Station Building Committee

Include with #8 on agenda.

GPCOG Annual Meeting Delegates

MOTION: Betty McDermott motioned to have Tim Pomerleau and Nathan Poore represent Raymond as delegates. Seconded by Ada Brown.

VOTE: Unanimous.

Regional Route 302 Corridor Committee (not to be confused with local committee)

MOTION: Betty McDermott motioned to appoint Leslie "Jim" Stephenson to the LRDC Regional Route 302 Corridor Committee. Seconded by Ada Brown.

VOTE: Unanimous.

4. Presentation of a work plan and equipment purchase plan for the development of a geographic information system (GIS). Kevin Woodbrey will be providing part of the presentation.

DISCUSSION: Mr. Woodbrey explained that the GIS system would be able to give Raymond a variety of advantages for assessing, map making, road plans, etc but the initial information put into the program would be critical so that the products made from it would be correct. He said that once everything is entered the GIS could be available through the Website, which would allow people to serve themselves instead of asking the Town

Office staff. He reviewed the expected equipment list and what each piece did; the total of which would be about \$37,000 which has been raised. He said they should go to bid soon. He thought the initial information would be ready by January 2001. The Selectmen approved the plan.

5. Discuss possible extension of the solid Waste and Recycling curbside pickup up services provided by Pine Tree Waste or consider a new bid process. Representatives from Pine Tree Waste will be present for this discussion.

DISCUSSION: Mr. Kozan indicated that Pine Tree Waste was studying some changes one of which would be a new compactor truck which would allow them to serve more homes per load. Mr. Poore said that a couple of changes he would like to the contract would be that the drop off containers be what was originally expected - silver bullets and that the contract ends in June which would align with our fiscal year of July to June. Mr. Pomerleau asked if they intended to manage Raymond through their Mechanic Falls office and they replied that it would allow for better service and feedback. Mechanic Falls does only residential recycling. Mr. Poore felt that drop off recycling was more economical than curbside and thought that Raymond might go toward that scenario in the future. The Selectmen asked that negotiations be started with Pine Tree Waste for a new contract with the changes mentioned.

6. Consideration (First Reading) of a contract for recycling services with Regional Waste Systems of Portland, Maine.

DISCUSSION: Mr. Poore wanted it stipulated whether the drop off containers need be provided by RWS or Pine Tree Waste. In no case would Raymond supply them. Under #2 that it be "on demand" from Raymond. Under #3 RWS should supply a pre-approved list of what they expect for vehicles and employees. Number 4 RWS should supply what they expect for driver etiquette and dress. Number 10 add "per the limits stated by State Law" and that RWS should have a hold harmless clause for Raymond. Under #25 that the Town should negotiate.

7. Report from the Town Manager regarding a revised budget format for the Road Department.

DISCUSSION: Mr. Poore announced that there will be no net increase in the budget because of shifting amount from the sub-contracting line item to the Public Works Department line. He said they would like to have Nathan White plus two full time and one part-time seasonal if they can find them. Bids for the highway drag box were Messer \$5975.00, Hill Martin \$4952.00, and Hughes Company \$3713.00.

MOTION: Betty McDermott motioned to accept Hughes Company at \$3,713.00. Seconded by Ada Brown.

VOTE: Unanimous.

8. Consideration of a "Charge" or "Mission" for the Fire Station Building Committee.

DISCUSSION: Mr. Poore reported that Jean Carter, Byron Rogers, and Paul Barber had expressed interest in the committee. He also felt that some of the original committee would be interested in being included i.e. Jane Jordan as Fire Department member and Budget Finance Committee member. He asked that Sebago Technics be used to help with a site choice. Mr. Pomerleau felt that a site should be chosen prior to any further building design discussion and that the committee should be appointed and then have a joint meeting with the Selectmen to discuss the charge. The Selectmen decided to wait to do any appointments until after the deadline of May 19th and agreed to the written charge submitted by Mr. Poore.

MOTION: Ada Brown motioned to go into Executive Session with the Town Manager to discuss the scholarships and then without the Town Manager to discuss his contract and evaluation. Seconded by Betty McDermott.

VOTE: Unanimous.

RECESS: Tim Pomerleau recessed the meeting at 8:11 pm.

9. Consideration to hold an Executive Session:

Consideration of Town Scholarship Awards.

10. Consideration to hold an Executive Session:

Town Manager evaluation process and employment contract consideration.

MOTION: Betty McDermott motioned to come out of Executive Session. Seconded by Ada Brown.

VOTE: Unanimous.

RE-OPEN MEETING: Tim Pomerleau re-opened the meeting at 9:55 pm saying that the Town Manager had done a good job and that he would be offered a three year contract.

MOTION: Betty McDermott motioned to award the Carleton E. Edwards of \$500.00 to Ethan Jerry and the Collins-Day of \$500.00 to Mary Kate Williams. Seconded by Ada Brown.

VOTE: Unanimous.

11. Communications and other business.

a. 2000 Selectmen goals will be instated.

b. MMA Conference. Mr. Poore has been asked to help with the MMA Conference program scheduling.

c. 1999 Recycling rates at 49.6% overall with the curbside representing only 10.12% of that total.

d. Yusem appeal to Superior Court on May 26, 2000. Mr. Poore said he would be attending the hearing and said that any Selectmen would be welcomed.

e. Route 85 Repaving. Mr. Poore reviewed the questions on the application saying that the Town would be paying 1/3 and the State 2/3's.

f. Patricia Avenue Tower Lease. Mr. Poore said that in the contract that: the Town will be assured of getting revenue from any sub-lease under all conditions; that the sub-leases will be considered confidential and that only specific information will be given the Town as needed; that #3 and #4 will be reporting requirements. It was decided to table this until the next meeting.

g. Road survey. Mr. Poore said the bids for the survey work were:

Survey Inc. for Cape Road \$3800.00, North Raymond Road \$3400.00, Granitemarkers\$100.00each,and Rebar & caps \$4.00 eac.

Land Services Inc for Cape Road \$5000.00, North Raymond Road \$4850.00, Granite markers \$75.00 each, Rebar & caps \$50.00 each

MOTION: Betty McDermott motioned to award the survey contract to Survey Inc. Seconded by Ada Brown.

VOTE: UNANIMOUS.

h. Jones Beach. Mr. Poore reported that they have begun work on the beach and it should be ready by July 1st. The Tassel Top head ranger will oversee the management of the beach but employees will have to be hired. Suggested hours will be 9:00 am to 8:00 pm and because of those hours there will have to be more hours for the second position. The Selectmen agreed. Mr. Poore said he would submit to them suggested rules and policy for the beach on June 20th.

i. Route 85 project. Mr. Poore announced that the rehab to Route 85 between Mill Street and the Gore Road would begin in the next two weeks.

12. Review and authorize May 16, 2000 Treasurer's Warrant.

MOTION: Betty McDermott motioned to approve the Treasurer's Warrant in the amount of \$117,522.69.
Seconded by Ada Brown.

VOTE: Unanimous.

MOTION: Betty McDermott motioned to approve the supplemental Treasurer's Warrant in the amount of \$432.00 which was to have been paid March 28, 2000 to Maine School Management dental plan. Seconded by Mark Acker.

VOTE: Unanimous.

13. Adjourn.

MOTION: Mark Acker motioned to adjourn. Seconded by Ada Brown.

VOTE: Unanimous.

ADJOURNMENT: Tim Pomerleau adjourned the meeting at 10:36 pm.

Respectfully submitted,

Louise H. Lester

Secretary