

RSU 14 - WINDHAM RAYMOND SCHOOL DISTRICT BOARD OF DIRECTORS

REGULAR MEETING AGENDA

August 19, 2015

6:30 p.m.

Windham Town Council Chambers

(all times are approximate)

6:30 p.m.

- I. CALL TO ORDER Time: _____
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. ADJUSTMENTS TO THE AGENDA
- V. PUBLIC INPUT

6:35 p.m.

VI. APPOINTMENTS

1. Vote to approve the following appointments for the 2015-2016 school year:

Name		Title	Location	
Lindsay	Arbour	Teacher - Grade 3 - 1 year	WPS	
Samantha	Brink	Teacher - Grade 7	WMS	
Brandon	Champion	Teacher - Social Studies	WHS	
Raymond	Dunn	Teacher - Special Ed	REAL	New
Jeremy	Floyd	Teacher - Special Ed	REAL	
Yvette	Khoury	Teacher - Special ED	REAL	New
Andrea	Levinsky	Teacher - Grade 7/LA/SS -1 year	WMS	
Geneva	Robinson	Teacher - Latin	WHS	
Katelyn	Sorenson	Teacher - Grade 8	WMS	
Adrienne	Shetenhelm	Teacher - Alternative Ed	WHS	

**The above positions are replacement positions unless otherwise noted.*

Moved by: _____ Seconded by: _____
In Favor: _____ Opposed: _____ Abstain: _____

6:40 p.m.

VII. GIFT DISCUSSION

- 1. Martin Mackey, REAL School Director will discuss considering the acceptance of a sailboat and the benefits it would bring to the REAL School student population should the gift be approved.

7:05 p.m.

VIII. FACILITIES UPDATE

- 1. Bill Hansen, Director of Facilities will update the Board on the status of the John Andrews Building and recent Field Allen updates.

7:35 p.m.

IX. LEASE/PURCHASE OF THREE SCHOOL VANS

- 1. To move that the Vote entitled, "Vote to Authorize Lease Purchase of Two Dodge Grand Caravans", from *Gorham Leasing Group* be adopted in form presented to this meeting (Attachment A):

Approve the purchase of two 2014 Dodge Grand Caravans from Emerson Chevrolet, Auburn, ME

Van #1 (REAL School)	38,221 miles	\$18,602
Van #2 (REAL School)	41,371 miles	\$18,602
	For a total of:	\$37,204

Moved by: _____ Seconded by: _____
 In Favor: _____ Opposed: _____ Abstain: _____

- 2. To move that the Vote entitled, "Vote to Authorize Lease Purchase of One Dodge Grand Caravan", from *Androscoggin Bank* be adopted in form presented to this meeting (Attachment B):

To approve the purchase of one 2014 Dodge Grand Caravan from Emerson Chevrolet, Auburn Maine

Van #3	43,778 miles	\$18,602
--------	--------------	----------

Moved by: _____ Seconded by: _____
 In Favor: _____ Opposed: _____ Abstain: _____

7:40 p.m.

X. POLICY DISCUSSION

- 1. Kate Brix, Policy Chair will provide a brief overview of Policy KHC Distribution of Non-School Materials.

8:00 p.m.

XI. POLICY

- 1. To approve the First Reading and waive the Second Reading of the Distribution of Non-School Materials (File Code: KHC). (Attachment C)

Moved by: _____ Seconded by: _____
 In Favor: _____ Opposed: _____ Abstain: _____

- 2. To approve the First Reading and waive the Second Reading of the Distribution of Non-School Materials (File Code: KHC-E).

Moved by: _____ Seconded by: _____
 In Favor: _____ Opposed: _____ Abstain: _____

8:05 p.m.

XII. REPORT OF THE SECRETARY

- 1. To approve the minutes of the July 1, 2015 Meeting.

Moved by: _____ Seconded by: _____
 In Favor: _____ Opposed: _____ Abstain: _____

8:15 p.m.

XIII. ADJOURNMENT

- 1. To approve to adjourn the meeting.

Moved by: _____ Seconded by: _____
 In Favor: _____ Opposed: _____ Time: _____

VOTE TO AUTHORIZE LEASE PURCHASE OF TWO DODGE GRAND CARAVANS

Voted: That the Superintendent of Schools (the "Superintendent") is authorized to accept the proposal of Gorham Leasing Group (the "Bank") to provide tax-exempt lease purchase financing for two 2014 Dodge Caravans (38,221 and 41,371 miles) (the "Equipment") in the principal amount of \$37,204 (\$18,602 each at an interest rate of 2.10% for a term of up to 3 years; and that under and pursuant to the provisions of Title 20-A M.R.S. Sections 1001 and 1055, the Superintendent is authorized to execute and deliver a Lease Purchase Agreement with the Bank, or its nominee, in the name and on behalf of Regional School Unit No. 14 (the "Region") for the Equipment, with an aggregate purchase price of \$37,204, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the "Lease"); and that the appropriate officials of the Region are authorized to execute and deliver on behalf of the Region such other documents and certificates as may be required in connection with the Lease; and that no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease Purchase Agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the Lease issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of the Code; and that the Superintendent is authorized to covenant on behalf of the Region to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to insure the interest portion of the rental payments under and pursuant to the Lease will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof ; and that an attested copy of this Vote be filed with the minutes of this meeting.

A true copy, attest:

Sanford Prince
Regional School Unit No. 14

VOTE TO AUTHORIZE LEASE PURCHASE OF A DODGE GRAND CARAVAN

Voted: That the Superintendent of Schools (the "Superintendent") is authorized to accept the proposal of Androscoggin Bank (the "Bank") to provide tax-exempt lease purchase financing for one 2014 Dodge Caravan (43,778 miles) (the "Equipment") in the principal amount of \$18,602 (at an interest rate of 2.14% for a term of up to 3 years; and that under and pursuant to the provisions of Title 20-A M.R.S. Sections 1001 and 1055, the Superintendent is authorized to execute and deliver a Lease Purchase Agreement with the Bank, or its nominee, in the name and on behalf of Regional School Unit No. 14 (the "Region") for the Equipment, with an aggregate purchase price of \$18,602, in such form and on such terms not inconsistent herewith as the Superintendent may approve (the "Lease"); and that the appropriate officials of the Region are authorized to execute and deliver on behalf of the Region such other documents and certificates as may be required in connection with the Lease; and that no part of the proceeds of the Lease shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the Lease Purchase Agreement to be a "private activity bond" or an "arbitrage bond" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the Lease issued pursuant hereto be designated as a qualified tax-exempt obligation within the meaning of Section 265(b)(3) of the Code; and that the Superintendent is authorized to covenant on behalf of the Region to file any information report and pay any rebate due to the United States in connection with the issuance of the Lease, and to take all other lawful actions necessary to insure the interest portion of the rental payments under and pursuant to the Lease will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause such interest portion of the rental payments to become includable in the gross income of the owners thereof ; and that an attested copy of this Vote be filed with the minutes of this meeting.

A true copy, attest:

Sanford Prince
Regional School Unit No. 14

DISTRIBUTION OF NON-SCHOOL MATERIALS

The RSU#14 Schools are not a forum for the public to communicate with students, parents, guardians or employees and should not be used to distribute any materials, either in paper form or electronically, that are not directly related to school programs, school curriculum, and/or school related activities for students.

Distribution means: circulation or dissemination of materials by means of providing/handing out copies and displaying materials in any area of RSU#14 schools as well as any electronic medium. This includes but is not limited to writing, printing, recorded tape, film, video, digital medium and amplified voice.

In an effort to keep communications between RSU#14 and students, parents, guardians and employees focused on district business and educational information, only the following materials may be distributed:

- A. Official communications from the School Committee, Superintendent, Administrators and school staff such as newsletters, letters to parents, meeting or event announcements, school forms, and classroom information.
- B. Information and notices concerning school sponsored activities and programs for students and/or parents.
- C. Notices from Parent/Teacher organizations, Project Graduation, and Performing Arts/Athletics Booster Clubs.
- D. Commercial materials will not be distributed to students except in the case of those whose purpose is to further a school activity such as graduation, class pictures, class rings, or approved fund-raising activities as determined by the Superintendent/designee. The Superintendent/designee's decision in each case shall be final.
- E. Those requesting electronic distribution must fill out Promotional Materials Form KHC-E

Cross-Reference:

KHC-E Promotional Materials Form,
KJ Advertising in the Schools, KFD
Community Use of Facilities & Grounds

First Reading: April 13, 2011
Second Reading: May 4, 2011

Revised First Reading: Waived
Revised Second Reading:

FILE: KHC-E

RSU 14 Request for List Serve Distribution

The following information is required for any advertisement to be considered and processed for distribution. RSU14 will not edit requests. All submissions must be "distribution ready" to be approved.

Failure to have all information included as requested below will result in the rejection of the request.
Please attach this form with your submission.

1. Which category best describes your school affiliation? (See list bottom of page)	
2. Date of Event	
3. Location of Event	
4. Time of Event	
5. Subject Line	
6. "Reply to" person name	
7. "Reply to" person email	
8. "Reply to" person phone #	
9. Your name and contact info if different from above.	
10. Other comments/requests	
11. Which schools are you requesting to send the notification to?	Please indicate distribution preference with X below:
	ALL Windham and Raymond K-12
	Windham Only K-12
	Windham High School (gr 9-12)
	Windham Middle School (gr 6-8)
	Manchester School (gr 4-5)
	Windham Primary (gr K-3)
	Raymond Only K-8
	Jordan Small Middle School (5-8)
	Raymond Elementary School (K-4)

Format Requirements: Word (.doc), Image File (.jpg) or a .pdf.

We cannot guarantee a specific publication date. Every attempt will be made to distribute within 10 working days. Only one submission per event is permitted.

If your advertisement does not meet the requirements of RSU Policy KHC, the Superintendent/Designee will make the final determination if it is to be published.

Categories to best-describe your RSU14 school affiliation:

- A. School based club/activity – please indicate name in box 1 above
- B. Athletic Booster Club
- C. Performing Arts Booster Club
- D. PTA/PTO
- E. Project Graduation

RSU 14 WINDHAM RAYMOND SCHOOL DISTRICT
BOARD of DIRECTORS
 MINUTES HELD JULY 1, 2015
 REGULAR MEETING AGENDA
 228 Windham Center Road, Central Office
 Time Called to Order: 5:30 pm

Members Present: Marge Govoni, Chair Diana Froisland, Vice Chair
 Kate Brix Pete Heanssler
 Eric Colby Jeri Keane-Dreyer
 Sanford Prince, Supt

Absent: Dawn Dillon Jen Moore
 Jennifer Fleck

ADJUSTMENTS TO THE AGENDA - Add - REPORT OF THE SECRETARY

- To approve the minutes of the June 17, 2015 Meeting.

Moved by: Diana Froisland Seconded by: Jeri Keane-Dreyer
 In Favor: 6 Opposed: 0 Abstain: 0

APPOINTMENTS

- Vote to approve the following appointments for the 2015-2016 school year:

Name	Title	Location
Adina Baseler	Teacher – Grade 6	JSMS
Alyssa Cameron-Hilse	Teacher – Grade 7	WMS – new position
David Cimato	Teacher – Math	WHS
Caj MacDonald	Social Worker	WHS – new position
Kelly Stokes	Teacher – Special Ed	JSMS
Kayla Vangelist	Teacher – Grade 3	RES

Moved by: Diana Froisland Seconded by: Jeri Keane-Dreyer
 In Favor: 6 Opposed: 0 Abstain: 0

The above positions are replacement positions unless otherwise noted.

BID AWARD

1. To vote to award the bid for the Field Allen School East End Window Replacement to Ouellet Associates, Inc. of 56 Bibber Parkway, Brunswick, Maine in the amount of \$162,000.

Moved by: Pete Heanssler Seconded by: Jeri Keane-Dreyer
In Favor: 6 Opposed: 0 Abstain: 0

FUND REALLOCATION

1. To vote to re-allocate \$51,105 in funding from the Windham Middle School Stem/Life Skills project to the Field Allen Window project for FY 2016.

Moved by: Jeri Keane-Dreyer Seconded by: Pete Heanssler
In Favor: 6 Opposed: 0 Abstain: 0

ADJOURNMENT

1. To approve to adjourn the meeting.

Moved by: Jeri Keane-Dreyer Seconded by: Kate Brix
In Favor: 6 Opposed: 0 Time: 5:59 p.m.

Respectfully Submitted,
Sanford J. Prince IV
Superintendent